



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole
Tuesday, February 21, 2017 ♦ 7:00 pm
Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani,
Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of
Education)

-
- 1. Opening Business**
 - 1.1 Opening Prayer
 - 1.2 Attendance
 - 1.3 Approval of the Agenda Pages 1-2
 - 1.4 Declaration of Interest
 - 1.5 Approval of Committee of the Whole Meeting Minutes – January 17, 2017 Pages 3-9
 - 1.6 Business Arising from the Minutes

 - 2. Presentations – Nil**

 - 3. Delegations – Nil**

 - 4. Consent Agenda**
 - 4.1 Unapproved Special Education Advisory Committee Meeting Minutes –
January 24, 2017 Pages 10-11
 - 4.2 Educational Field Trips Summary Pages 12-14

 - 5. Committee and Staff Reports**
 - 5.1 School Year Calendar 2017-18 Pages 15-23
Presenter: Michelle Shypula, Superintendent of Education
 - 5.2 2015-2018 Strategic Plan: Student Achievement Update Pages 24-27
Presenter: Michelle Shypula and Patrick Daly, Superintendents of Education



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

5.3 Global South Encounter - Guatemala Pages 28-29
Presenter: Chris N. Roehrig, Director of Education & Secretary

5.4 Excursion – New York City, New York Page 30
Presenter: Patrick Daly, Superintendent of Education

6. Information and Correspondence

7. Trustee Inquiries

8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events Pages 31-32

11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. Adjournment

Next meeting: Tuesday, March 21, 2017, 7:00 pm – Boardroom



Committee of the Whole
Tuesday, January 17, 2017 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Rosalin Dubois (Student Trustee)

Absent: Bonnie McKinnon

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 17, 2017 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – November 15, 2016

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 15, 2016 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil



4. Consent Agenda

Following clarification of acronyms noted in the Mental Health Steering Committee meeting minutes, the following motions were presented:

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Steering Committee meeting of December 9, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of December 20, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Budget Committee Meeting – January 11, 2017

Trustee Petrella, Chair of the Budget Committee, reviewed the highlights of the three reports addressed at the January 11, 2017 Budget Committee meeting. Superintendent Grice provided additional information on the proposed purchase of TIENET, an alternative IEP engine, reflected in the revised 2016-17 budget. Chair Petrella presented the following recommendations for consideration:

- a) WHEREAS the Board has approved the following goals for the 2015-2018 Strategic Plan:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Accepting Schools – When we foster positive relationships that emphasize mutual respect, understanding and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.



THAT the Budget Committee recommends that the Committee of the Whole refers the Goals of the 2015-2018 Strategic Plan as the goals for the 2017-18 Budget to the Brant Haldimand Norfolk Catholic District School Board for approval.

- b) THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of budget procedures as outlined in the 2017-18 Budget Procedures Manual (September 1, 2017 to August 31, 2018).
- c) THAT the Budget Committee recommends that the Committee of the Whole refers the 2016-17 Revised Budget Estimates, in the amount of \$123,352,202 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of January 11, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations of the Budget Committee Meeting of January 11, 2017 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.2 Unapproved Minutes and Recommendations from the Policy Committee Meeting – January 11, 2017

Vice Chair Dignard, Chair of the Policy Committee, reviewed the key revisions to the three policies that were reviewed at the January 11, 2017 Policy Committee meeting and brought forward the following recommendations:

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Volunteer and Trip Drivers Policy 200.21 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Student Accident Insurance Policy 200.22 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Director of Education Performance Appraisal Policy 100.02 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee meeting of January 11, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



THAT the Committee of the Whole refers the recommendations of the Policy Committee meeting of January 11, 2017 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 2015-2018 Strategic Plan – Catholic Faith Formation Update

Following a video presentation highlighting numerous school initiatives bringing to life the Board's spiritual theme, "Act Justly, Love Tenderly, Walk Humbly with your God", Director Roehrig reviewed the key strategies that are leading to the full implementation of the Catholic Faith Formation pillar of the 2015-2018 Strategic Plan. In particular, he highlighted the Christian Meditation in schools program, including the take-home kits and the planned publication of a students' reflection book on Christian Meditation for Catholic Education Week; the purchase of the new Religion & Family Life curriculum resources; the expansion of the social justice initiatives in both elementary and secondary schools; and the consideration of district support of the Global South, to name a few. Trustee discussion included the promotion of Catholic post-secondary education options, the implementation of Christian Meditation practice in our secondary schools, and the potential of partnerships with parishes/Catholic Service Organizations to create meditation gardens in parish/school communities.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan – Catholic Faith Formation Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Mental Health Strategy Update

Superintendent Telfer presented a comprehensive overview of the 2014-2017 Mental Health Strategy, which is currently in its third and final year of implementation. She also provided a summary of actions taken during 2015-16 and those completed/proposed for 2016-17 in support of the Strategy, which are testaments to the commendable work being done across the system in the area of mental health and well-being. She noted that the Ministry of Education has fully embraced and is promoting / supporting mental health and well-being in many ways, and added that staff will be developing a new Mental Health Strategy for 2017-2020 this year. Trustee discussion centered on student referrals for support and the direct impact of the various initiatives at the grass roots level.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Mental Health Strategy Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 French as a Second Language Update

Superintendent Shypula reported that as a result of the work done by Principals Cathy DeGoey and Anna Fortunato, as well as French as a Second Language (FSL) Consultant, Jackie Whiting, there has been a significant shift in French programming for our students, lending itself to a more focused and effective language learning instructional approach. She noted that in support of the Ministry's three goals for FSL in Ontario, the Board has implemented many



initiatives including the expansion of its Primary Core French and French Immersion programs, a growing uptake by Grade 12 students to achieve the DELF proficiency in French certificate, providing modified French instruction for Special Education students, and the availability of online Grades 1-12 French tutoring assistance, to name a few. Trustee inquiries in the area of French Immersion at the secondary level, challenges in accelerating the timeline for implementing the Primary Core French program in all schools, offering an online help program for ELKP parents, and provincial trends in FSL were discussed.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the French as a Second Language Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.6 Surplus Accommodation – Grand Erie District School Board

Superintendent Grice reported that the Grand Erie District School Board is disposing of the former École Fairview property, and advised that the Board has no anticipated need for this property.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- École Fairview, 34 Norman Street, Brantford.

Carried

5.7 Graduation Rates

Superintendent Daly advised that in the spring, the Ministry will be releasing school board graduation rates for the 2011-12 Grade 9 cohort. Preliminary results for those students who started their Grade 9 education with our Board indicates that 86% (4 year) and 89% (5 year) successfully graduated. Internal calculation which measures the success of students who begin secondary school with us and stay until graduation results in a 92% (4 year) and 94% (5 year) success rates. Trustee inquiries with respect to pathways options for Special Education students entering Grade 9, and the impact that alternative learning programs and provincial assessment scores has on graduation rates were discussed.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Graduation Rates report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.8 Financial Report – November 30, 2016

Superintendent Grice presented the Board expenditure report for the period ending November 30, 2016. He reported that the budget is on track with 23.9% of the total budget spent at the quarter year mark and noted that the Board is on track with projections to year end.



Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Financial Report – November 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Director Roehrig circulated a copy of the Catholic Education Foundation of Ontario's 2016 Yearbook, which featured photos of the 2015-16 Catholic Student Award recipients from every Catholic secondary school in the province, including our three Board recipients.

Director Roehrig drew attention to a second article written by Faith Animator, Paul Tratnyek, "Compassionate Action: The Power of Authentic Leadership", published in the winter edition of *Principal Connections*, the magazine of the Catholic Principals' Council of Ontario.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries

In response to Trustee Chopp's inquiry about plans for this year's Souper Bowl fundraiser, Superintendent Shypula advised that it would be one of the initiatives included in the Board's second annual Lenten Campaign of Caring.

Trustee Chopp informed the Board that former elementary teacher, John Deluca, is now President of Quillsoft Ltd., which provides software products in the education and literacy fields.

Director Roehrig provided insight on Vice Chair Dignard's inquiry about the Board's evangelization role.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to upcoming meetings and events.



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of January 17, 2017.

Carried

Next Meeting: Tuesday, February 21, 2017, 7:00 pm - Boardroom



SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, January 24, 2017 – 10:00 a.m.
Boardroom

Present: Jill Esposto (Chair), Carmen McDermid, Heather Shisler, Leslie Telfer

Regrets: Keith Anderson, Catherine Custodio, Krista Emmerson, Bonnie McKinnon, Christine Pearce, Paul Sanderson, Lisa Stockmans, Tracey Taylor, Teresa Westergaard-Hager

1. Opening Prayer

Carmen McDermid led the group in the opening prayer

2. Welcome and Opening Comments

Jill Esposto welcomed the group.

3. Approval of Agenda

Moved by: Heather Shisler

Seconded by: Jill Esposto

THAT the SEAC Committee approves the agenda of the January 24, 2017 meeting.

Carried

4. Approval of Minutes – December 20, 2016

Moved by: Jill Esposto

Seconded by: Heather Shisler

THAT the SEAC Committee approves the minutes of the meeting of the December 20, 2016 meeting.

Carried

5. Correspondence - Nil

6. Community Agency Updates

Heather Shisler - Physiotherapist, Lansdowne Children's Centre (LCC)

Heather had no further update on Lansdowne Children's Centre.

Jill Esposto – Director of Services, Brant Family & Children Services (FACS)

Jill provided an update about the many changes taking place this year with Brant Family & Children Services, including the move to a new information collection and storage system called Child Protection Information Network (CPIN). These changes also include mandated staff training for workers to be authorized for consistent, high quality services from agencies across Ontario. FACS is working together with McMaster and Wilfrid Laurier universities on developing a specific professional stream for child welfare to improve training to service providers. Key proposed changes within the Child, Youth and Family Services Act, 2016 include raising the age of protection from 16 to 18 to increase protection services for more vulnerable youth and strengthening focus on early intervention. The group discussed having FACS provide a session to our staff at an upcoming principal meeting to learn more about what services they provide.



7. Reports

7.1 Student Achievement Lead: Special Education

Carmen McDermid shared the positive feedback received from Educational Assistants regarding the workshops offered at the January Elementary PD Day. Math, Technology and ABA workshops were offered. As well, there were a large number of participants who registered in the following workshops pertaining to mental health, self-regulation and behaviour:

- a) Inside Out – this session focused on the connections between thoughts, feelings and actions and strategies to help students deal with these behaviours.
- b) Trauma Sensitive Classrooms – this session provided an overview to educators of the prevalence of trauma and how it impacts students and provided strategies to support students and to enhance their learning.
- c) Safe Talk – this suicide alertness training program equipped educators with strategies in dealing with and assisting to identify persons with thoughts of suicide.
- d) Non-Violent Crisis Intervention (NVC) – this training emphasized early intervention and non-physical methods for preventing and managing disruptive behaviour.

Ongoing professional development continues with our Special Education Resource Teachers at their Community of Practice meetings. Discussions incorporated self-regulation strategies provided in the 'Zones of Regulation' resource book. This meeting's Self-Regulation Tip discussed the purpose of Chewy Toys and looked at strategies on how to make them more socially appropriate.

7.2 Superintendent of Education

Superintendent Telfer announced that effective January 30, 2017, Laura Klinck will begin the position of Applied Behaviour Analysis (ABA) Program Lead. As part of the Special Education Team, Laura will partner with Crystal Donohue, ABA Lead, to provide and coordinate training on ABA instructional strategies and resources with the Board. She also advised that interviews will be held in the near future for a school Special Education Resource Teacher position, which recently became available as a result of a retirement announcement.

8. Closing Remarks/ Adjournment

The meeting adjourned at 11:10 a.m.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris Roehrig, Director of Education & Secretary

EDUCATIONAL FIELD TRIPS SUMMARY

Public Session

BACKGROUND INFORMATION:

Attached is a summary of educational field trips that have been approved during the period of September 6, 2016 and January 31, 2017.

The educational field trips included are those that involve overnight or extended overnight, as well as excursions.

RECOMMENDATION:

THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

EDUCATIONAL FIELD TRIPS APPROVED BETWEEN SEPTEMBER 6, 2016 – JANUARY 31, 2017

School	Destination and Type		Curriculum Expectations	Date dd/mm/yy	Duration (days)	# of School days	# of Students on Trip	# of Teacher(s) Chaperones	Cost to Student	Transportation	Superintendent
	Legend										
	a. Overnight b. Extended Overnight c. Excursion										
Assumption, Holy Trinity & St. John's College	C	Mission Trip 23, Columbia, SC	<ul style="list-style-type: none"> Catholic Graduate Expectations 	4/11/16	9	5	20	3	No Cost	Bus	Pat Daly
Assumption College	A	CWOSSA Golf at Saugeen Golf Club	<ul style="list-style-type: none"> N/A 	28/09/16	1	1.5	1	1	\$145	Vehicle	Pat Daly
Assumption College	A	Haliburton, ON	<ul style="list-style-type: none"> Leadership - PLF 4M - Dogsledding, snow shoeing, wilderness training 	12/01/17	3	1	28	2	\$450	Coach Bus	Pat Daly
Assumption College	A	London, ON	<ul style="list-style-type: none"> N/A – Girls' Hockey Tournament 	6/12/16	2	2	16	2	\$120	Own transportation	Pat Daly
St. Mary's (H)	A	Camp Celtic Arts & Sports Camp, Lions Head, ON	<ul style="list-style-type: none"> Faith based with mass on Sunday Health & Phys Ed Outdoor Education Geography - based landforms Science - biosphere & renewable energy 	9/6/17	4	2 (1 PA day)	28	2	\$489	Bus	Pat Daly
Sacred Heart L	A	Ottawa, ON	<ul style="list-style-type: none"> Investigate personally and firsthand the external and internal factors and events that leading to the development of Canada. 	22/06/17	3	2	20	2	\$585	Bus	Pat Daly
Sacred Heart P	A	Camp Celtic Arts & Sports Camp, Lions Head, ON	<ul style="list-style-type: none"> Personal skills, self-awareness and self-monitoring skills Interpersonal skills, communication, problem solving, social skills Active participation - movement skills and concepts 	May 26-29, 2017	4	2	49	2	\$495	Bus	Pat Daly
Blessed Sacrament	A	Camp Celtic Arts & Sports Camp, Lions Head, ON	<ul style="list-style-type: none"> Phys Ed Curriculum, Living Skills, Active Living and Movement 	May 26-29, 2017	4	2	23	1	\$489	Bus	Pat Daly
Notre Dame Caledonia	A	Camp Muskoka, Bracebridge, ON	<ul style="list-style-type: none"> Interacting and working effectively with others, life skills Demonstrating respect for human rights Building healthy lifestyles and relationships 	June 9-12, 2017	4	2	28	2	\$425	Coach Bus	Pat Daly
St Joseph's	A	Ottawa, ON	<ul style="list-style-type: none"> History: A Changing Society, what roles Canada plays in the development of our country. Social changes in history that have had a lasting impact. 	07/06/17	3	2 (1 PA day)	50	4	\$481.95	Bus	Pat Daly

School	Destination and Type		Curriculum Expectations	Date dd/mm/yy	Duration (days)	# of School days	# of Students on Trip	# of Teacher(s) Chaperones	Cost to Student	Transportation	Superintendent
	<i>Legend</i> a. Overnight b. Extended Overnight c. Excursion										
Holy Trinity & St. John's College	C	Madrid & Andalusia Spain	<ul style="list-style-type: none"> Looking at Art - Expectations in showing differences between Canadian vs Western art and fifteenth to nineteenth century art. Looking at Religion - exploring different religions and faiths and respecting diverse forms of prayer and worship around the world. 	10/3/17	9	0	35	2	\$3,324	Plane & Bus	Pat Daly
Holy Trinity	C	England and France	<ul style="list-style-type: none"> History (Canadian History and historical events- WW1 & WW2) 	10/3/17	9	0	15-22	2	\$3,125	Plane and Bus	Pat Daly
Holy Trinity	A	Ottawa - National March for Life	<ul style="list-style-type: none"> Religion, Catholic teachings 	May 10-11, 2017	2	2	20	2	\$190.61	Coach Bus	Pat Daly

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Michelle Shypula, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

SCHOOL YEAR CALENDAR 2017-18

Public Session

BACKGROUND INFORMATION:

On December 2, 2016, the Ministry of Education sent out communication to Boards to assist them in the development of school year calendars for 2017-18. *Regulation 304, School Year Calendar, Professional Activity Days (amended November 30, 2015)* outlines the following criteria that must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a board may designate up to ten instructional days as examination days.

Additionally, in compliance with *Regulation 304, School Year Calendar, Professional Activity Days*, the focus of the three professional development days will be devoted to provincial education priorities identified by the Ministry in Policy/Program Memorandum No. 151, the Professional Activity Days/Professional Learning memo dated August 25, 2014, and the 2015-16 Additional Professional Activity Day and School Year Calendar memo dated December 18, 2015.

Calendar specifications:

- The school year has been set at 194 days.
- All calendars designate seven Professional Activity days (three designated as Ministry days; four designated as Board days).
- For the three Ministry-designated days, elementary and secondary calendars will share the same PA days (September 15, 2017, November 17, 2017 and April 13, 2018).
- The elementary calendar includes two PA days for report card writing (January 22, 2018 and June 8, 2018).

DEVELOPMENTS:

A School Year Calendar Committee meeting was held on January 19, 2017. The draft calendar was vetted by representatives from the Curriculum and Special Education departments, OECTA, OSSTF – Educational Support Staff/Early Childhood Educators/Plant Support Staff, the BHN Catholic Principals' Council, Senior Administration, Board Trustees and the Regional Catholic Parent Involvement Committee executive. As has been past practice, the proposed calendars were developed over the course of several meetings with representatives from the Grand Erie District School Board to maximize efficiencies in transportation.

Attached are the proposed 2017-18 calendars for elementary schools and secondary schools.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2017-18 School Year Calendars for Elementary and Secondary schools.

Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2017-275163] School Year Calendar 2017-18	Panel Elementary	Calendar Type Regular	Date Created Jan 27, 2017
Start of School Year Sep 05, 2017	End of School Year Jun 29, 2018	First Day Students Sep 05, 2017	Last Day Students Jun 28, 2018
Status Draft	Description Regular Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			1	17	0
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			0	19	0
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					1	19	0
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	22	0
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	2	19	0
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
Total															7	187	0											

Legend

P -Professional Activity Day;
 E -Scheduled Exam Day;
 B -Board Designated Day;
 H -Statutory Day;
 / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

[Outline for Professional Activity Days Devoted to Provincial Education Priorities](#)

[Outline for PA Days](#)

Schools which will use this calendar :

School	Town or City	School	Town or City
Blessed Sacrament School	Burford	Christ the King School	Brantford
Holy Cross School	Brantford	Holy Family School	Paris
Jean Vanier Catholic Elementary School	BRANTFORD	Notre Dame Catholic Elementary School	Caledonia
Notre Dame School	Brantford	Our Lady of Fatima School	Courtland
Our Lady of La Salette Separate School	LA SALETTE	Our Lady of Providence Catholic Elementary School	Brantford
Resurrection School	Brantford	Sacred Heart Catholic Elementary School	PARIS
Sacred Heart School	Langton	St. Basil Catholic Elementary School	Brantford
St. Bernard of Clairvaux School	Waterford	St. Cecilia's School	Port Dover
St. Frances Cabrini School	Delhi	St. Gabriel Catholic (Elementary) School	Brantford
St. Joseph's School	Simcoe	St. Leo School	Brantford
St. Mary's School	Hagersville	St. Michael's School	SIMCOE
St. Michael's School	Dunnville	St. Patrick School	Brantford
St. Patrick's School	Caledonia	St. Peter School	Brantford
St. Pius X Catholic Elementary School	Brantford	St. Stephen's School	Cayuga
St. Theresa School	Brantford		

Create Descriptor Information Customize Calendar Dates P.A. Day Descriptions Assign Schools To This Calendar Load Document Review Calendar and Submit to Ministry Finalizing	Create/Edit School Board Calendar			
	Step 3: PA Day Activity Descriptions			
	Board	Calendar Title	Panel	Year
	Brant Haldimand Norfolk CDSB (B67164)	School Year Calendar 2017-18	Elementary school	2017/2018
	Professional Activity Day Devoted to Provincial Education Priorities			
	Date (AM/PM)	Theme	PA Day Activity Descriptions	
	15/09/2017 - AM/PM	School/Board Improvement Plans	School Improvement Planning	
	17/11/2017 - AM/PM	Multiple theme day	Parent/Teacher Interviews (AM) Occupational H&S Training (PM)	
	13/04/2018 - AM/PM	Student/Staff Well-Being	Mental Health and Well-Being	
	Professional Activity Days			
Date (AM/PM)	Theme	PA Day Activity Descriptions		
13/10/2017 - AM/PM	Faith Development	System Wide Faith Day		
22/01/2018 - AM/PM	Report Card Preparation	Assessment, Evaluation, Grading, Reporting		
08/06/2018 - AM/PM	Report Card Preparation	Assessment, Evaluation, Grading, Reporting		
29/06/2018 - AM/PM	School/Board Improvement Plans	School Improvement Evaluation/ Consolidation and Next Steps		
		Save and Continue	Save and Return	Exit without Saving

Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2017-275211] School Year Calendar 2017-18	Panel Secondary	Calendar Type Regular	Date Created Jan 27, 2017
Start of School Year Sep 05, 2017	End of School Year Jun 29, 2018	First Day Students Sep 05, 2017	Last Day Students Jun 28, 2018
Status Draft	Description Regular Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	14	4
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			1	17	1
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					2	18	0
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	22	0
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	15	5
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
Total															7	177	10											

Legend

P -Professional Activity Day;
 E -Scheduled Exam Day;
 B -Board Designated Day;
 H -Statutory Day;
 / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

[Outline for Professional Activity Days Devoted to Provincial Education Priorities](#)

[Outline for PA Days](#)

Schools which will use this calendar :

School	Town or City	School	Town or City
Assumption College School School	Brantford	Holy Trinity Catholic High School	Simcoe
St John's College	Brantford	St. Mary Catholic Learning Centre	Brantford

Create Descriptor Information Customize Calendar Dates P.A. Day Descriptions Assign Schools To This Calendar Load Document Review Calendar and Submit to Ministry Finalizing	Create/Edit School Board Calendar															
Step 3: PA Day Activity Descriptions																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:25%;">Board</th> <th style="width:30%;">Calendar Title</th> <th style="width:20%;">Panel</th> <th style="width:25%;">Year</th> </tr> </thead> <tbody> <tr> <td>Brant Haldimand Norfolk CDSB (B67164)</td> <td>School Year Calendar 2017-18</td> <td>Secondary school</td> <td>2017/2018</td> </tr> </tbody> </table>		Board	Calendar Title	Panel	Year	Brant Haldimand Norfolk CDSB (B67164)	School Year Calendar 2017-18	Secondary school	2017/2018							
Board	Calendar Title	Panel	Year													
Brant Haldimand Norfolk CDSB (B67164)	School Year Calendar 2017-18	Secondary school	2017/2018													
Professional Activity Day Devoted to Provincial Education Priorities																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:20%;">Date (AM/PM)</th> <th style="width:30%;">Theme</th> <th style="width:50%;">PA Day Activity Descriptions</th> </tr> </thead> <tbody> <tr> <td>15/09/2017 - AM/PM</td> <td>School/Board Improvement Plans</td> <td>School Improvement Planning</td> </tr> <tr> <td>17/11/2017 - AM/PM</td> <td>School/Board Improvement Plans</td> <td>Using differentiated instruction and assessment strategies that respond to</td> </tr> <tr> <td>02/02/2018 - AM/PM</td> <td>Multiple theme day</td> <td>Occupational H&S Training (AM)/ School Improvement Planning (PM)</td> </tr> <tr> <td>13/04/2018 - AM/PM</td> <td>Student/Staff Well-Being</td> <td>Mental Health and Well-Being</td> </tr> </tbody> </table>		Date (AM/PM)	Theme	PA Day Activity Descriptions	15/09/2017 - AM/PM	School/Board Improvement Plans	School Improvement Planning	17/11/2017 - AM/PM	School/Board Improvement Plans	Using differentiated instruction and assessment strategies that respond to	02/02/2018 - AM/PM	Multiple theme day	Occupational H&S Training (AM)/ School Improvement Planning (PM)	13/04/2018 - AM/PM	Student/Staff Well-Being	Mental Health and Well-Being
Date (AM/PM)	Theme	PA Day Activity Descriptions														
15/09/2017 - AM/PM	School/Board Improvement Plans	School Improvement Planning														
17/11/2017 - AM/PM	School/Board Improvement Plans	Using differentiated instruction and assessment strategies that respond to														
02/02/2018 - AM/PM	Multiple theme day	Occupational H&S Training (AM)/ School Improvement Planning (PM)														
13/04/2018 - AM/PM	Student/Staff Well-Being	Mental Health and Well-Being														
Professional Activity Days																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:20%;">Date (AM/PM)</th> <th style="width:30%;">Theme</th> <th style="width:50%;">PA Day Activity Descriptions</th> </tr> </thead> <tbody> <tr> <td>13/10/2017 - AM/PM</td> <td>Faith Development</td> <td>System-Wide Faith Day</td> </tr> <tr> <td>27/04/2018 - AM/PM</td> <td>School/Board Improvement Plans</td> <td>School Improvement and Assessment</td> </tr> <tr> <td>29/06/2018 - AM/PM</td> <td>School/Board Improvement Plans</td> <td>School Improvement Evaluation/ Consolidation and Next Steps</td> </tr> </tbody> </table>		Date (AM/PM)	Theme	PA Day Activity Descriptions	13/10/2017 - AM/PM	Faith Development	System-Wide Faith Day	27/04/2018 - AM/PM	School/Board Improvement Plans	School Improvement and Assessment	29/06/2018 - AM/PM	School/Board Improvement Plans	School Improvement Evaluation/ Consolidation and Next Steps			
Date (AM/PM)	Theme	PA Day Activity Descriptions														
13/10/2017 - AM/PM	Faith Development	System-Wide Faith Day														
27/04/2018 - AM/PM	School/Board Improvement Plans	School Improvement and Assessment														
29/06/2018 - AM/PM	School/Board Improvement Plans	School Improvement Evaluation/ Consolidation and Next Steps														
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">Save and Continue</td> <td style="width:33%;">Save and Return</td> <td style="width:33%;">Exit without Saving</td> </tr> </table>		Save and Continue	Save and Return	Exit without Saving												
Save and Continue	Save and Return	Exit without Saving														

2017-18 Professional Activity Dates

Elementary Professional Activity Dates and Focus

<i>Date</i>	<i>Focus</i>
<i>September 15, 2017</i>	Provincial Education Priorities (School Improvement Planning)
<i>October 13, 2017</i>	Faith Day
<i>November 17, 2017</i>	Provincial Education Priorities (Occupational Health & Safety)/Parent Reporting
<i>January 22, 2018</i>	Assessment Evaluation Grading Reporting
<i>April 13, 2018</i>	Provincial Education Priorities (Mental Health and Wellness)
<i>June 8, 2018</i>	Assessment Evaluation Grading Reporting
<i>June 29, 2018</i>	School Improvement and Assessment

Secondary Professional Activity Dates and Focus

<i>Date</i>	<i>Focus</i>
<i>September 15, 2017</i>	Provincial Education Priorities (School Improvement Planning)
<i>October 13, 2017</i>	Faith Day
<i>November 17, 2017</i>	Provincial Education Priorities (Using differentiated instruction and assessment strategies that respond to student diverse learning needs)
<i>February 2, 2018</i>	Provincial Education Priorities (Occupational Health & Safety/ School Improvement Planning)
<i>April 13, 2018</i>	Provincial Education Priorities (Mental Health and Wellness)
<i>April 27, 2018</i>	School Improvement and Assessment
<i>June 29, 2018</i>	School Improvement and Assessment



**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Michelle Shypula and Patrick Daly, Superintendents of Education
 Presented to: Committee of the Whole
 Submitted on: February 21, 2017
 Submitted by: Chris N. Roehrig, Director of Education & Secretary

**2015-2018 STRATEGIC PLAN
STUDENT ACHIEVEMENT UPDATE**
Public Session

BACKGROUND INFORMATION:

In November 2015, the Board approved the 2015-2018 multi-year strategic plan that sustained the focus of the previous plan to improve student achievement across the district. By highlighting the need to know our learners and respond effectively to their unique needs, we are ensuring that efforts to improve student learning are based in the individual needs of our students.

DEVELOPMENTS:

There are four goals within the Student Achievement pillar of the strategic plan. Following is a summary of the initiatives undertaken this year to meet each goal:

Goal	Update
Improve achievement for all students in literacy and mathematics.	<ul style="list-style-type: none"> • Teachers new to Primary, Junior or Intermediate divisions received one day of comprehensive in-servicing regarding effective instructional techniques in literacy and mathematics. In total, 24 teachers received this comprehensive in-service in 2016-17. • Teachers who are new to Grade 3 and Grade 6 participated in a half-day workshop facilitated by an EQAO outreach representative to enhance their understanding about the provincial assessments. • Ten schools whose data demonstrated a need for extra support in literacy and numeracy were given a tutor under the <i>Tutors in the Classroom</i> initiative. • All elementary schools have at least one Math Lead teacher who will be released for five days in total for the purpose of learning more about effective practices for assessment and instruction in Mathematics. The learning experienced will be shared during professional learning cycles and staff meetings. • With the support of System teachers, all Kindergarten to Grade 2 educators within the district are participating in school-based professional learning focusing on effective assessment and instruction of the foundational concepts of number sense. • With the support of System teachers, all Grade 3 to Grade 6 educators within the district are participating in school-based professional learning focusing on effective assessment and instruction related to foundational concepts of multiplication. • With the support of System teachers, all Grade 7 and 8 educators within the district, the Department Head of Mathematics from each secondary school, and at least one educator of Grade 9 Applied Mathematics from each secondary school are participating in a professional learning network focusing on effective assessment and instruction related to the applications of multiplication. • All elementary school Special Education Resource Teachers (SERTs) are participating in school-based PLCs for one of the bands of learning (K-2, 3-6, or 7-10). Each SERT was able to choose the band of learning that they determined was most beneficial to their own learning needs.

Goal	Update
	<ul style="list-style-type: none"> • All System Special Education Resource Teachers (System SERTs) and Educational Assistants (EAs) have participated in learning sessions related to early concepts of number sense and multiplication. • Kindergarten teams are participating in a collaborative learning experience facilitated by Speech Language Pathologists and the Early Years Consultant to promote enhanced language development in the early years. In total, 13 educators from four schools are engaged in the Learning Language and Loving It project. • Teachers of Grade 9 Applied Mathematics at all three secondary schools have had access to in-class support from the System math teacher, based on the needs of each teacher and group of students. This support may include assisting teachers with effective instruction, working with individual groups of students, and preparing for the Grade 9 EQAO assessment. • Teachers of Grade 9 and Grade 10 Applied English at all three secondary schools have had access to in-class support from the System Literacy Consultant, based on the needs of each teacher and group of students. This support may include assisting teachers with effective instruction, working with individual groups of students, and preparing for the Grade 9 EQAO assessment. • Teams of Grade 9 and 10 teachers are participating in collaborative, cross-disciplinary literacy learning at each secondary school, based on the unique literacy needs of students in each school. In total, approximately 25 teachers from all three secondary schools are participating in ongoing, collaborative learning to improve the literacy skills of students in Grades 9 and 10. • Teachers of Grade 7 to Grade 12 are participating in a series of workshops which target reluctant writers. In total, 24 teachers participated in the first learning session.
<p>Improve the capacity of teachers and principals to lead improvements in assessment and instructional practices.</p>	<ul style="list-style-type: none"> • Principals meet in Principal Learning Networks at every other Family of Schools meeting (bi-monthly), engaging in professional learning regarding principals' identified needs in leading improved numeracy in their schools. • Principals engage in professional learning regarding the leading and the monitoring of effective instructional and assessment strategies in mathematics at monthly Family of Schools meetings, facilitated by System teachers and Principals. Topics are determined by an analysis of needs identified at both the system level and those voiced by principals. • School literacy and numeracy goals, outlined in the School Improvement Plan Student Achievement (SIPSA), are monitored through Superintendent visits to schools. • All Principals are supported by System teachers as they collect feedback through exit slips at each school-based PLC and as they engage with teachers in one-to-one meetings focused on determining students' strengths and needs and planning for next steps for instruction in the area of mathematics and literacy. • All elementary and secondary Principals participated in a data collection and analysis workshop facilitated by an EQAO representative. Principals gathered three years' worth of data, determined the trends in students' strengths and needs, and reflected upon the next steps necessary for closing the achievement gap in numeracy.

Goal	Update
<p>Increase the use of problem solving, critical thinking, collaboration, communication, creativity, entrepreneurialism, technology competencies in teaching and learning across the district.</p>	<ul style="list-style-type: none"> • Six elementary schools and one secondary school continue to participate in Phase I of Bring Your Own Device (BYOD). In February 2017, an additional ten elementary schools and one secondary school have begun to participate in Phase 2 of this project. Participating schools will have opportunities for professional learning in order to enhance their ability to effectively utilize technology to improve student learning. • Effective use of board-owned technology (e.g., Microsoft Surface device) to improve student learning and gather <i>assessment for learning</i> data is included as a topic in system-led professional learning. • Educators from nine elementary schools and all three secondary school are participating in professional learning related to the use of <i>Desire 2 Learn (D2L)</i> software for the purpose of providing authentic feedback to students and gathering <i>assessment for learning</i> data. A total of 17 educators are participating in this learning. • Kindergarten educator teams participated in professional learning related to the use of <i>Microsoft OneNote</i> and other tools provided by the Board for the purpose of gathering and using <i>assessment for learning</i> data. Over 50 educators participated in this learning. • Grade 1 to Grade 8 educators are participating in professional learning related to the use of <i>Microsoft OneNote</i> and other tools provided by the Board for the purpose of gathering and using <i>assessment for learning</i> data. A total of 24 educators are participating in this learning. • One educator from each of four elementary schools and one from each secondary school are participating in professional learning related to innovation and the development of the competencies identified in the Ministry of Education's <i>21st Century Competencies Foundation Document for Discussion</i>. • Nine schools are involved in the <i>Innovative Think Space</i> initiative. This initiative assists administrators to transform a common library/computer lab space within each of their schools to become more of a collaborative learning and thinking space for all staff and students focusing on 21st century learning and teaching. • Five elementary schools are involved in a Robotics Project that will focus on the use of robotics in cross-curricular activities and will examine robotics' connection to 21st century competencies. Two to three teachers from each of the five schools are participating.
<p>Increase access to a wide variety of learning experiences and opportunities for self-reflection and goal setting in order to prepare students to make informed choices that best suit their unique talents, interests and abilities.</p>	<ul style="list-style-type: none"> • All educators who had not been previously in-serviced on the <i>All About Me</i> portfolio participated in a one-day learning session. In total, 30 educators participated in this learning. • Student exit surveys will be completed by all students in Grades 8 and 12 in June 2017. Data from these surveys will be analyzed by system staff to determine district needs and next steps. • Students from all three secondary schools participate in ongoing Board competitions offered by Skills Ontario. In total, approximately 75 students will participate in these learning opportunities. 50 students will proceed to the Provincial Skills competition in May 2017. • All Grade 8 students participated in <i>Techexploration</i> in January 2017. This initiative exposes students to trades, career pathways available within the tech courses, and provides students with a more informed course selection process. All Grade 7 students will participate in this learning in June 2017. Approximately 1200 students will participate in all.

RECOMMENDATION:

THAT the Committee of the Whole refers the Strategic Plan 2015-2018 - Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Paul Tratnyek, Faith Animator
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

GLOBAL SOUTH ENCOUNTER - GUATEMALA Public Session

BACKGROUND INFORMATION:

The 2017-18 school year will be the final year of our Board's three-year theme, "Act justly, love tenderly and walk humbly with God" (Micah 6:8). Given the many faith-centred initiatives that have been emerging from the Board theme over the past two years in efforts to concretize the prophet Micah's teaching into the hearts and minds of students and staff, we are planning a culminating Year Three experience to help develop responsible citizens who are caring family members both at home and globally, and are compelled to act justly, love tenderly and walk humbly as a result of a deeper experiential encounter of Jesus through those living on the margins of the global economy. Rather than working in isolation to develop a program of encounter with the global south, Board representatives have engaged in conversation with St. Jerome's University and the Hamilton Diocesan Catholic Education Partnership to explore the possibility of partnering with St. Jerome's University and their student experience in Guatemala.

DEVELOPMENTS:

Faith Animator Paul Tratnyek, representatives from St. Jerome's University, and Peter Ingram, retired principal from Wellington Catholic District School Board who began an outreach program in Guatemala called *One By One*, have been collaborating for several months to plan a meaningful global south encounter. A synopsis of the experience was shared at the Hamilton Diocesan Catholic Education Partnership meeting on December 8, 2016 and all diocesan school boards have been invited to participate. Highlights are as follows:

Guatemala Encounter Experience

- *One By One* has people on the ground in Antigua, the capital of Guatemala.
- The founder's son, Nathan Ingram, has been living in Antigua for six years and is married to a local Guatemalan whose father works with Nathan going into rural villages within a 100 mile radius of Antigua to listen to the people in the villages in order to better understand and assess what the needs are.
- The immediate needs projects include building roads (they get washed out every rainy season), getting clean water, food, and clothing.
- Long-term needs include medical and educational (schools and hospitals – buildings, supplies and services).
- *One by One* has the mechanisms in place to ensure local needs are being met and the safety of students is paramount during the experience.
- Risk management includes students not being left on their own; reliable, safe transportation and drivers are hired in Guatemala; a private company is hired or is already in place where students stay - they do not allow students to leave unless permission is granted by the supervisors of *One By One* or the staff accompanying the students.
- Nathan Ingram is fluent in Spanish and remains with the group throughout the experience, from arrival at and departure from the airport.

- St. Jerome's has facilitators for the experience trained in first aid, safe talk and cultural sensitivity.
- The benefits of the experience align with the Ontario Catholic School Graduate Expectations.

St. Jerome's University

St. Jerome's University is committed to:

- coordinating all required documents (immigration, transportation, travel vaccinations)
- conducting pre-departure sessions, which will include Catholic social teachings (weekend retreat)
- providing information for insurance, logistics
- participating University students will have had global south experience and will help facilitate high school students to process the experience at sessions in Guatemala and upon return in partnership with teachers and *One By One* staff
- partnering with high school students upon return for presentations in their schools, parishes and other venues

Tentative Dates

A pre-site assessment is confirmed for March 21-27, 2017. Staff representatives from St. Jerome's University, Brant Haldimand Norfolk and other partnership boards will visit local villages and sites that students would experience. Time is built into the days to process the experience and to begin planning what the experience would look like for students in 2017-18. The 2018 encounter date is scheduled for the beginning of semester 2 (beginning of reading week at St. Jerome's and possibly over Family Day weekend) and would be 10 days, including travel to and from. The cost is between \$2,300 - \$2,500 CDN. \$500 of the total will be used for local development projects.

A student excursion trip report will be brought to Board for approval in the fall of 2017.

RECOMMENDATION:

THAT the Committee of the Whole refers the Global South Encounter – Guatemala report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – NEW YORK CITY
Public Session

BACKGROUND INFORMATION:

St John's College is requesting approval for an excursion to New York City, New York from Thursday, May 18, 2017 (morning) to Victoria Day Monday, May 22, 2017 (two school days missed). Supervising teachers will include Lynne Di Stefano and Paula Caltagirone. The estimated cost of the trip is \$679.

DEVELOPMENTS:

Approximately thirty-five (35) students from St. John's College will travel by bus to New York City to allow students to see in person many of the artworks and architecture they have studied. Viewing art works in the culturally rich museums of New York City provides opportunities for students to become directly involved with artwork produced over many centuries from diverse cultures. New York City itself is an amazing tribute to the architecture of the last century and the richness of cultural diversity. This tour visits the Metropolitan Museum of Art, the Whitney Museum of American Art, the Medieval Cloisters, the Gothic Cathedral of St. John the Divine, and the Museum of Moving Image. Students will also visit the Rockefeller Centre, explore Greenwich Village, see a Broadway show, and attend mass at St. Patrick's Cathedral.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St John's College for an excursion to New York City from Thursday, May 18 to Monday, May 22, 2017.

2016-17
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
February 21, 2017	7:00 pm	Committee of the Whole	
February 22, 2017	1:00 pm	Catholic Education Advisory Committee Mtg.	
February 27, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 28, 2017	1:00 pm	STSBHN Governance Mtg.	
February 28, 2017	7:00 pm	Board Meeting	
March 1, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
March 2, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
March 2, 2017	7:00 pm	Special Meeting of the Board	NEW
March 3, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
March 7, 2017	10:00 am	SEAC Meeting	
March 8, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
<i>March 13-17, 2017</i>		<i>MARCH BREAK</i>	
March 21, 2017	7:00 pm	Committee of the Whole	
March 23, 2017	7:00 pm	Special Meeting of the Board	NEW
March 28, 2017	9:00 am	Mental Health Steering Committee Mtg.	
March 28, 2017	4:00 pm	Budget Committee Mtg.	NEW
March 28, 2017	7:00 pm	Board Meeting	
March 29, 2017	9:00 am	Council of Catholic Service Organizations Mtg.	
April 5, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
April 6, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
April 7, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
April 11, 2017	10:00 am	SEAC Meeting	
April 11, 2017	7:00 pm	System-Wide Parent Council Adobe Connect Session	
April 12, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
April 18, 2017	7:00 pm	Committee of the Whole	
April 20, 2017	4:00 pm	Budget Committee Meeting	NEW
April 25-27, 2017		Board Art Show (three locations)	
April 25, 2017	7:00 pm	Board Meeting	
April 27-29, 2017		OCSTA AGM (Toronto)	
<i>April 30-May 5, 2017</i>		<i>Catholic Education Week</i>	
May 2, 2017	6:00 pm	Celebration of the Arts – art viewing	
	6:30 pm	Celebration of the Arts - performances	
May 3, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
May 4, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
May 4, 2017	5:00 pm	Catholic Student Leadership Awards	
May 5, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
May 9, 2017	4:00 pm	Budget Committee Meeting	NEW
May 10, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
May 15, 2017	1:00 pm	Catholic Education Advisory Committee Mtg.	
May 15, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 16, 2017	10:00 am	SEAC Meeting	
May 16, 2017	7:00 pm	Committee of the Whole	
May 23, 2017	7:00 pm	Board Meeting	
May 24, 2017	10:00 am	<i>Have a Go track meet at Assumption College (secondary)</i> <i>(rain date May 29)</i>	
May 30, 2017	1:00 pm	STSBHN Governance Mtg.	
May 31, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
June 1-3, 2017		CCSTA AGM	
June 1, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
June 2, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
June 6, 2017	4:00 pm	Budget Committee Meeting	NEW

Date	Time	Meeting/Event	New / Revised
June 7, 2017	10:00 am	<i>Have a Go track meet at Assumption College (elementary) (rain date June 8)</i>	
June 13, 2017	10:00 am	SEAC Meeting	
June 14, 2017	3:00 pm	Executive Council Mtg. <i>(to be confirmed)</i>	
June 20, 2017	7:00 pm	Committee of the Whole	
June 27, 2017	7:00 pm	Board Meeting	
June 29, 2017	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's Graduation	

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee.